# Resume

# Turki Al- Qahtani

General Manager - Founder

### **OBJECTIVE:**

MEP Manager - 20 years of experience, seeking an opportunity in either consultation or Construction fields, where my experience in designing and supervising electrical distribution works will add to Profitability.

### **PERSONAL DATA:**

Nationality : Saudi Arabia. Address : Khobar .Eastern Region, KSA.

# **EDUCATION:**

Bachelor Degree : Electrical Engineer. University : Ain-Shams University. Graduation Year : June 2000.

### LANGUAGES:

Arabic : Mother Tongue. English : Very Good.

### **JOB EXPERIENCES:**

Period: (Feb. 2017 – Present): Position: General Manager -Employer: MAFAHEEM EL EMAAR Co. – Al Khobar – KSA. (Contractor firm)

### Mahmoud Fekry Mohamed CIVIL ENGINEER

**ADDRESS**:

Abha" KSA.

### EDUCATION:

Bachelor Degree : Bachelor's Degree in Civil Engineering University : Al-Azhar University.

### LANGUAGES:

Arabic : Mother Tongue. English : Very Good.

### **JOB EXPERIENCES:**

# 1-,

Senior Civil, Urban Designer April 2017 - Present

# **RAWAFID for Engineering Consultants, KSA**

Producing high quality project design, work on all phases of development including Pre-Design, Design Development.

Projects:

-Design 10 projects under the initiative of Improving the urban landscape of Asser Region under the supervision of Asser Region Municipality, KSA, 2019 till Now.

-Design villa types for "SAKANI Project" under the supervision of Ministry of Housing, Abha, KSA, 2019.

-Design of investment complex project including (4 Villas, Wedding hall, Hotel, Masjid), Wadi Al-Dwaser, KSA, 2018.

-Supervising on construction of Al-Nesr Hospital, Abha, KSA, 2018.

-Worked on "Rehabilitation of South Eastern

Area of Abha City" under the supervision of The Ministry of Municipal and Rural Affairs, Kingdom of Saudi Arabia, 2018.

-Working on Collection and Documentation of Geographic locations and names Project for the administrative areas: Aseer, Jazan and Najran with General Commission for Survey, Riyadh, Kingdom of Saudi Arabia,

# 2-

# Senior Civil, Urban Designer

December 2015 - March 2017

### **SEDER Group, KSA**

Position:Senior Architect, Urban Designer.

Scope of work: contributes and support architectural and planning projects by preparing designs, shop drawings, quantity survey and 3D

**Projects:** 

- 100 BED Hospital with budget 145,000,000
- 150 BED Hospital with budget 210,000,000
- Medical supply warehouses, Abha, Costs 70,000,000 SAR.
- Aseer General Hospital generator rooms, Abha, Costs 17,000,000 SAR.
- Bellahmar General Hospital, Bellahmar, Costs

# 3-

# Planning, Civil Engineer

March 2012 - August 2013

# IEC for Medical Systems, Egypt.

Supervision on establishing Oncology and Cancer Hospitals in Cairo, Tanta, Suez and Arish with cost 80,000,000 EGP.

# **Mahmoud Fekry Mohamed**

### **4-**Consultant Engineer June 2010 - February 2012

### ECO for Engineering Consultants, Egypt.

Revising shop drawings, quantity survey, preparing technical and financial bids and projects evaluation, supervision on establishing concrete, metal works,

### Projects:

- Oncology and Cancer Hospitals in Sohaj, Costs 20,000,000 EGP.
- Al Hikma General Hospital with 300,000,000 EGP
- Sanabel residential project (92 buildings), Costs 350,000,000 EGP.
- Raihana residential compound, 6th of October, Costs 500,000,000 EGP.

### 5-

### **Consultant Enginee**

Septemper 2009 - May 2010

### **IBDA' for Engineering Consultants, Egypt.**

Design and establishing structural works, preparing shop drawings, quantity survey. Projects:

- Kheimah resort, Sharm Elsheikh, Costs

# **ALMUKASHFEY AHMAD**

Mechanical Engineering

### **ADDRESS :**

Khobar .Eastern Region, KSA.

### **EDUCATION:**

University Blue Nile – Sudan (BUN ) Bachelor of Science in Mechanical Engineering

### LANGUAGES:

Arabic : Mother Tongue. English : Very Good.

### **Including:**

- Extensive experience in HVAC design and engineering
- Experience with industrial, commercial and institutional facilities. Familiar with data center design
- · Computation of Energy calculations for building compliance
- Coordination of all phases of HVAC projects from design through installation. Including specifying equipment, calculating loads, ductwork and pipe sizing, selection of HVAC equipment including air handlers, pumps, boilers, computer rooms, chillers, cooling towers, exhaust fans and condensing units Experience in AutoCAD for design / drafting

### WORK EXPERIENCE

### HVAC & fire protection Mechanical Engineer – consulting

- Employee ARKIDIA COUNSULTING AND DESIGN OFFICE (2013 till date )
- Project name medical catering stores Client ministry of health Saudi Arabia
- Project value 70 million riyals 14 building
- Provided HVAC g and fire protection works specifications for all projects. Ensured project completion in timely manner.
- Prepared and revised project cost estimates as needed.
- Performed project schematic design evaluation to ensure compliance with MEP work.
  Processed design change requests in coordination with A & E consultants.
- Monitored staff performance and hired supplementary personnel as needed.
- Supervised construction progress to ensure accordance with company quality standards. Maintained strong channels of communication with managers, consultants and clients.
- Ensured smooth progress of project plumbing and electrical processes. Maintained and updated location fire safety facilities as required.
- Drafted equipment reports sand project daily activities Evaluated and revised drafted drawing dimensions as needed.
- Designed industrial project mechanical work in cost-effective manner. Estimated heat load per organizational norms and standards.

### Mechanical Engineer – consulting

- Employee ARKIDIA COUNSULTING AND DESIGN OFFICE Project name ELECTRIC GENERATORS - ASEER HOSPITAL
- Client ministry of health Saudi Arabia
- Project value 17 million riyals
- Duties and Responsibilities
- Ensuring the works is performed in accordance with the specifications/procedures. Responsible for the successful execution of the contractual and statutory requirements. Liaise with planning manager and scheduler for look ahead and target programs. Coordinating and controlling the activities of work crews and subcontractors. Utilize, monitor & maintain project schedules, drawings, specifications, daily tasks. Checking the progress of the work at sites as per program.

# MINISTRY OF HEALTH

- Health care centre
- NICU paediatric new born children -abha Organization Worked:
- Working as Senior HVAC Engineer for arcadia consulting engineer HVAC Works
- Review/Preparation/Approving FEED Document/Detailed Engineering-Specifications Lay outs
- Calculation approving Heat Load Calculation CARRIER-Hourly Analysis Programme-HAP-4.1
- Pressure drop calculation for chilled water pumps
- Pressure drop calculation for AHU motor
- HVAC Process and Instrumentation Diagram
- Preparation of Duct /Chilled water/Refrigerant piping lay outs.
- · Preparation of Process and Instrumentation diagram for HVAC
- Answering all technical Query from site in Construction, Maintenance and Design HVAC Works
- · Vendor and Sub contractors management with EPC Contractors

### **SUDAN EXPERIENCE**

### ALROSIRS DAMP - MINISTRY OF ELECTRICAL

- MECHANICAL ENGINEER AT SUDAN DAMP FIRE PROTECTION ENGINNER SUPERVISORS HVAC SYSTEM TEAM LEADER
- MECHANICAL DESIGN FOR HVAC& FIRE PROTECTION CALCULATION AND DESIGN

### SUDAPET COMPANY – Sudan OIL AND GAS SERVICESE

• Residential and ware house implementation construction works Fire protection and plumbing works responsibilitie

### Mohammed Fawzy Moustafa

SENIOR PROJECT MANAGER | CIVIL & STRUCTURAL ENGINEER

### **ADDRESS**:

Khobar .Eastern Region, KSA.

### **EDUCATION:**

Degree B.Sc. Civil Engineering Major Construction Engineering University Zagazeg Faculty of Engineering, Egypt, "formally BHIT" Graduation 2002, Fair G. Project Excellent – Project Management

### LANGUAGES:

Arabic : Mother Tongue. English : Very Good.

### **JOB EXPERIENCES:**

### 1-

### FROM december 2020 UNTIL NOW

Company: Mazaya 8 for General Contracting (petroal Station ) Location: Dammam, Saudi Arabia Job Title: construction Manager.

Projects:

- Alnoor petroal station (station 2) - dammam

- Al Nahdy station khober
- almanar petroal station Dammam
- aluroaba petroal station Dammam
- alazizia petroal station Dammam
- **Responsibilities:**

- Review design, and shop-drawings to ensure their level of accuracy and adequacy with national standards and operator's requirements

- Follow-up technical takeovers at the site until delivery to the consultant (concrete - finshing)

- Assessment for performed works and its conformance with contract documents, owner's and operator's requirements

- Create assessment report, plan and advise of vital corrective procedures
- Provide technical and managerial directions to Projects' Managers & Supervision Team Members
- Allocate, Coordinate, and Manage resources between projects
- Attend monthly meetings with other projects' parties

- Communicate and coordinate between Owner and Supervision team members to fulfill Projects' objectives

- Ensure the availability and implementation of Quality procedures, strategy, standards, policies, and bestpractices.

### 2-

# FROM novamber 2019 UNTIL novamber 2020

Company: North Emdade for General Contracting Location: ALKHober, Saudi Arabia Job Title: Senior construction Manager. Projects:

- Court notary (ministry of justice)- Dammam

- Court notary (ministry of justice)- khober

Responsibilities

- Review design, and shop-drawings to ensure their level of accuracy and adequacy with

- national standards and operator's requirements
- Follow-up technical takeovers at the site until delivery to the consultant (concrete finshing)

- Assessment for performed works and its conformance with contract documents, owner's and operator's requirements

- Create assessment report, plan and advise of vital corrective procedures
- Provide technical and managerial directions to Projects' Managers & Supervision Team Members
- Allocate, Coordinate, and Manage resources between projects
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- Communicate and coordinate between Owner and Supervision team members to fulfill Projects' objectives

- Ensure the availability and implementation of Quality procedures, strategy, standards, policies, and bestpractices.

# 3-

### FROM jun., 2015UNTIL october 2019

Company: Specialized Sons Establishment for General Contracting Location: Dammam, Saudi Arabia

Job Title: Senior Project Manager.

### Projects:

-Villa villas complex (14 villas) Dammam

-warehouses and workshops in the hole in the news (7 warehouses)

- Various villas and different places (Dammam - Al Azizia - Al Khobar)

- residential building in Azizia news

- A petrol station on Riyadh Road Tower King Fahad Road in Dammam Responsibilities:

- Review design, and shop-drawings to ensure their level of accuracy and adequacy with national standards and operator's requirements

- Follow-up technical takeovers at the site until delivery to the consultant (concrete - finshing)

- Assessment for performed works and its conformance with contract documents,

- owner's and operator's requirements
- Create assessment report, plan and advise of vital corrective procedures

- Provide technical and managerial directions to Projects' Managers & Supervision Team Members

- Allocate, Coordinate, and Manage resources between projects

- Attend monthly meetings with other projects' parties

- Communicate and coordinate between Owner and Supervision team members to fulfill Projects' objectives

- Ensure the availability and implementation of Quality procedures, strategy, standards, policies, and bestpractices.

### 4-

### FROMAUG., 2010UNTILJUN., 2014

Company: Abdullah Al- Sulaiman Holding Group. Location: Dammam, Saudi Arabia Job Title: Senior Projects Manage.

Projects:

-A residential building district of prosperity Dammam, a Fit-Out project including all FF&E's, MEP works, Civil and Finishing Works,

- King Fahd King Fahd petrol station in Dammam
- residential complex with an area of 6000 m 2 Dammam
- warehouses in Khalidiyah in Dammam (14 warehouses)

- Building commercial office complex with an area of 3000 m 2 Dammam

Responsibilities

- Design Coordination IncludingManaging International & Local Consultant Firms
- Monitoring and Supervising Project Budget
- Negotiating with Suppliers and Subcontractors in Mega Projects
- Project planning and control for all aspects related to project health, safety, and security
- Developing and implementation of contract administration, policies and procedures
- Preparation of technical and fee proposals for planning projects

- Review project drawings, specifications, and bills of quantities and identify engineering requirements for the project

- Preparation of bid summaries and auctioning project correspondence
- Ensure proper material planning for projects
- Preparation of suitable tender and contract documents for construction

and maintenance of the project

- Preparation of bid summaries and auctioning project correspondence

- Developing and implementation of contract administration, policies and procedures

- Coordinating requests for inspection (RFI's), technical queries (TQ's) from the contractors and site offices and provide meaningful responses

- Monitoring the contractor's progress and review progress reports on a monthly basis
- Reviewing and approving of contractor's payment requests and issue payment certificates as appropriate

- Reviewing as-built drawings accuracy and adequacy

# 4-

### FROM , 2007 UNTIL 2008

Company: Gulf Constraction Company Location: Al Khobar, Saudi Arabia Job Title: Project Manager /Resident Engineer Projects:

- Mosque and housing in front of Dammam

- residential building in Dammam

Responsibilities

- Review project drawings, specifications, and bills of quantities and identify engineering requirements for the project.

- Be fully responsible for design coordination with the client, local authorities, contractors, to ensure the smooth running and timely implementation of all aspects pertaining to the design and any changes thereto

- Aid in project planning and control for all aspects related to project health, safety
- Schedule and chair meetings and provide minutes of proceedings
- Advising and assisting the sub contractor on construction procedures

# 5-

# FROMAUG.,2002 UNTILFEB.,2006

Company: Al-Mgharble Company for General Contracting Category A Location: Cairo, Egypt Job Title: Site Engineer (Contractor)

Projects:

- Completion and addition of a school building in Alexandria
- Hotel and Hall Conferences of the Ministry of Agriculture in Alexandria
- raising the efficiency and maintenance of the club judges Qbali Alexandria
- Complex courts in Makram Bek Alexandria (not terminated for reasons of travel)
- **Responsibilities:**

- Executing the project on time, within the approved budget and in accordance with the contract specifications

- Liaison/Attending meetings with the consultant, client to facilitate completion of the works to their satisfaction.

- Selection, Negotiations and Appraisal of sub-contractors and suppliers
- Review contract drawings and prepare a list of required shop drawings
- Records adequate to ensure accurate cost control and invoicing are to be relayed to

management, including recording resources used for variations and additional works to enable accurate and timely invoicing

- Handling of project petty cash, matters related to invoices, payments

- Identifying and taking the necessary corrective action to improve the progress and quality of work

- Assist in the overall management of the project

# Muneeb Ali Khalid

Document Controller

# **ADDRESS**:

Khobar .Eastern Region, KSA.

# **EDUCATION:**

Master in Information & Communication Technology (MICT) University of Management and Technology 2014 - 2017

Bachelor in Fine Arts (B F A) The Islamia University 2010- 2012

### LANGUAGES:

Arabic : Mother Tongue. English : Very Good.

### **JOB EXPERIENCES:**

### 1-

Document Controller

# Attiq ur Rehman Contracting Company (AURCO)

Al Khobar, KSA

Oct 2019 - Present 1-Ensuring all documen tation meets formal requirements. 2-Conducting regular reviews and document audits. 3-Calculating rental employees' salaries and thoroughly checking time sheets for typo errors. 4- Producing document progress reports for senior managers.

5-Sorting, storing and retrieving electronic and hard copy documents on behalf of clients and industry professionals.

# 2-

### Data Analyst Netsol Technologies Limited

Lahore , Pakistan

Sep 201 4 - Oct 2019

Conduct data mining and data modeling in coordinating with the finance department.
 2- Analyze inventory usage and transactions.

3-Examine the data warehouse structure to determine the best table and columns that contain the important information.

4- Reviewed requirements, specifications and technical design documents to provide timely and meaningful feedback.

5- Understand the functionality and business activities perform inside the ERP.

6- Works with finance department and deliver there given tasks

7- Identify unnecessary shipping cost.

# 3-

Data Entry Operator

# Wi- Tribe Pakistan Islamabad, Pakistan

Jan 2009 - Aug 201 4

1-Insert customer and account data by inputting text based and numerical information from source documents within time limit.

2- Compile, verify accuracy and sort information according to priorities to prepare source data for computer entry.

3- Review data for deficiencies or errors, correct any incompatibilities if possible and check output.

4- Research and obtain further information for incomplete documents.

5- Apply data program techniques and procedures.

6-Generate reports, store complete work in designated locations and perform backup operations.

### Abdallah Mohammed Osman Hassan khalafallah.

SENIOR PROJECT MANAGER | CIVIL & STRUCTURAL ENGINEER

### **OBJECTIVE:**

I am seeking any of the following entry level engineering positions: Electrical Engineer, Control Systems Engineer, Field Engineer or Construction Engineer.

### **ADDRESS**:

Khobar .Eastern Region, KSA.

### **EDUCATION:**

- · B.Sc. Electrical and Electronics Engineering, Sudan 2009
- · Diploma in computer engineering. Sudan 2006.

### LANGUAGES:

Arabic : Mother Tongue. English : Very Good.

### **TRAINING:**

- National Electric Corporation (NEC). SUDAN (June 1, 2008 June 15, 2008).
- GIAD for Automotive Industry Co. Ltd. Sudan (Feb 1, 2010- July 31, 2010).
- Training Course of Electrical Installation (Theoretical and Practical) at ABDELBARY CENTER FOR COMPUTER TRANING AND TECHNICAL STUDIES (Sudan). (April 14, 2012 – May 14, 2012.)
- Training Course of Auto-CAD 2D/3D for Electrical Engineers (Theoretical and practical) at ABDELBARY CENTER FOR COMPUTER TRANING AND TECHNICAL STUDIES (Sudan). (May 29, 2012 – June 29, 2012).

### **EXPERIENCE:**

- Ministry of Physical Planning and public utilities (Sudan) . (September 1,2009 December 30,2009).
- Work in City plast factory for plastic packages (Sudan). (August 1, 2010 July 30, 2012).
- Work in CITA for Service &Information &Communication & Investment Co. Ltd (Sudan). August 3,2010-March 12,2013.
- Work in ALSAD ALMOTMEZ for Trading & Contracting in Riyadh (KSA).1/8/1434 -25/3/1435.
- Work in ARCADIA FOR ENGINEERING CONSLTAING Technical support form General Directorate Of Heath Affairs , Aseer Region in ABHA (KSA) from 26/3/1435 to 4/11/1440 .
- Work in ALGUWAIHES ENGINEERING CONSLTANCY Technical support form General Directorate Of Heath Affairs , Aseer Region in ABHA (KSA) from 4/11/1440 to now .

# Amr Mohamed Alawedy

Architectural ENG

### ADDRESS : Khobar .Eastern Region, KSA.

# **EDUCATION:**

Bachelors Architectural Diploma in Project Mangment

LANGUAGES: Arabic : Mother Tongue. English : Very Good.

# **CERIFICATES AND ACCREDITATIONS**

- 1\_ Diploma in Project Mangment from international bunis mangment ins
- 2\_ PMP Certivecated from technical and vocational training corporation
- 3\_ Bim from Saudi council of engeneering
- 4- Change mangment course from international bunis mangment ins
- 5-Risk mangment course from international bunis mangment ins
- 6-Leader ship& team development from international bunis mangment ins

7- Hospitality Solutions & Guest Room Management Systems from Saudi council of engeneering

### **EXPERIENCE:**

Experience

- · Ibtikar Alorouba Project Manger One Day Care Unit Dmc
- Working with ECEC Architectural ENG of the 34 housing telal alkhamis project in Khamis mushait Saudi Arabia
- Working with Saudi Architects Architectural ENG r of the Early Childhood Initiative Project Establishing Kindergartens in Schools
- Work With Altafaf for electrical works in solidarity with the development work company Architectural ENG To establish the first phase of Tabuk University Hospital project with a capacity of 600 beds, the value of the project is 650 million Saudi riyals since 5/12017 until 19/6/2019
- Work Architectural ENG with the Saudi Engineering Union Company (Khatib and alami ) and pm assistant in Supervisor on the implementation of the project hospital women, maternity and children capacity of 200 beds in Tabuk The value of the project 490 million Saudi riyals since 9/2012 until 5/2017
- Work Architectural ENG in Almajal Alarbi group contracting in Saudi Arabia Contracting sector since 2/1/2010 to 16/7/2012 Construction of a hospital for women, childbirth and children capacity of 200 beds in Al-Kharj Value of the project 400 million Saudi riyals
- Work as Architectural ENG with Kapci Coatings Contracting Sector as a supervisor since 1/10/2002 until 20/12/2009 Supervisor on the implementation of the company's coloring centers